1. **REGULAR MEETING - CALL TO ORDER**  
   At 6:03 p.m. President Caudill called the Regular Meeting to order.

2. **ROLL CALL**  
   Trustees physically present: Blank, Burger, Caudill, Jackson, Stamoolis  
   Trustees absent: Hafez, Hall  
   Staff present: Executive Director Womack, Assistant Director Christianson, G. Traudt, S. Haase

3. **ADJUSTMENTS TO THE AGENDA**  
   A. Item 7. C. Approval of the Closed Session Minutes – Meeting of the Sub-Committee of the Personnel Committee 6/20/13, 7. D. Approval of the Executive Session Minutes 7/16/13 and 7. H. Approval of the Closed Session Minutes – Executive Director Review Sub-Committee of the Personnel Committee 8/24/13 have been moved to end of 15. EXECUTIVE SESSION.

4. **PUBLIC COMMENT**  
   No public present.

5. **PRESIDENT’S REPORT**  
   No report.

6. **VICE PRESIDENT’S REPORT**  
   No report.

7. **SECRETARY’S REPORT**  
   A. Approval of the Minutes of the Regular Meeting 7/16/13  
      Minutes were approved as modified.

   Trustee Hafez arrived at 6:10 p.m.

   B. Approval of the Minutes – Meeting of the Sub-Committee of the Personnel Committee 6/20/13  
      Minutes were approved.

   E. Approval of the Closed Session Minutes – Executive Director Review Sub-Committee of the Personnel Committee 8/19/13  
      Approval of Minutes has been moved to the October meeting.
F. Approval of the Closed Session Minutes – Executive Director Review Sub-Committee of the Personnel Committee 8/19/13
Approval of Minutes has been moved to the October meeting.

G. Approval of the Minutes – Executive Director Review Sub-Committee of the Personnel Committee 8/24/13
Minutes were approved.

8. TREASURER’S REPORT
A. July 2013
Vice President Burger moved:
“TO APPROVE THE JULY 2013 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
Trustee Blank seconded the motion and it carried on a roll call vote.
AYES: 6 Blank, Burger, Caudill, Hafez, Jackson, Stamoolis
ABSENT: 1 Hall

B. August 2013
Trustee Blank moved:
“TO APPROVE THE AUGUST 2013 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”
Trustee Jackson seconded the motion and it carried on a roll call vote.
AYES: 6 Blank, Burger, Caudill, Hafez, Jackson, Stamoolis
ABSENT: 1 Hall

9. CORRESPONDENCE AND COMMUNICATIONS
The Communications folder was made available for all Trustees to review.

A. IPLAR REPORT
The IPLAR report was reviewed.

B. 2012-2013 Annual Report
The 2012-2013 Annual Report was reviewed.

10. EXECUTIVE DIRECTOR’S REPORT
A. July/August 2013
- Erica Christianson is the new Assistant Director.
- Leah White will be joining the Library in October as the new Head of Popular Materials.
- Worked on Budget and Appropriations ordinance in August.
- The fiber optic cable and website projects were completed in late June and early July.
- The IPLAR and Per Capita Grant projects are done.
- Worked on proposed Action Plan.
- Working with Attorney and waiting for clarification on posting signage for the Concealed Carry Law.
• An individual would like to donate a fossil collection to the Library. Executive Director Womack and Natalie Ziarnik, Head of Children’s department will look further into it.
• A Life Story Recording project was coordinated by the Outreach department for the seniors at Zurich Meadows.
• The Illinois Library Association’s annual conference will be held October 15-17 at Navy Pier. Trustee Day at the conference is Wednesday, October 16th.

11. STANDING COMMITTEE REPORTS
No Reports.

12. SPECIAL COMMITTEE REPORTS
No Reports.

13. UNFINISHED BUSINESS
None.

14. NEW BUSINESS
A. Special Reserve Fund Ordinance
Vice President Burger moved:
“TO APPROVE ORDINANCE NO. 13-09-1 ORDINANCE AUTHORIZING TRANSFER OF FUNDS TO SPECIAL RESERVE FUND.”
Trustee Stamoolis seconded the motion and it carried on a roll call vote.
AYES: 6 Blank, Burger, Caudill, Hafez, Jackson, Stamoolis
ABSENT: 1 Hall

B. Budget and Appropriation Ordinance
Trustee Jackson moved:
“TO APPROVE ORDINANCE NO. 13-09-2 COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2013-2014.”
Vice President Burger seconded the motion and it carried on a roll call vote.
AYES: 6 Blank, Burger, Caudill, Hafez, Jackson, Stamoolis
ABSENT: 1 Hall

C. 2013-2014 Action Plan
Vice President Burger moved:
“TO APPROVE THE 2013-2014 ACTION PLAN.”
Trustee Hafez seconded the motion and it carried on a voice vote.
The motion was unanimously agreed upon by all Trustees present.

D. Per Capita Grant Application
The Per Capita Grant was reviewed and discussed.
E. Appointment Process and Timetable for a Vacated Seat on the Board

Vicki Burger will be resigning her position from the Board after the September meeting.

Executive Director Womack has put together a timeline for the process of filling the vacancy. The application process will begin in October and the position will be filled by January.

F. Resolution Honoring Assistant Director Brenda Duff

Trustee Blank moved:

“TO APPROVE THE RESOLUTION HONORING ASSISTANT DIRECTOR BRENDA DUFF.”

The motion was unanimously agreed upon by all Trustees present.

G. Discussion of Executive Director Goals for 2013

Executive Director discussed his goals for 2013. An update will be given at the October meeting.

H. Discussion of changing October meeting date to the 22nd

Trustee Blank moved:

“TO APPROVE CHANGING THE DATE OF THE OCTOBER MEETING TO THE 22ND.”

Trustee Hafez seconded the motion and it carried on a unanimous voice vote.

The motion was unanimously agreed upon by all Trustees present.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2(c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. Approval of the Closed Session Minutes – Meeting of the Sub-Committee of the Personnel Committee 6/20/13

Minutes were approved by unanimous consent of the Board.

D. Approval of the Executive Session Minutes 7/16/13

Minutes were approved by unanimous consent of the Board.

H. Approval of the Closed Session Minutes – Executive Director Review Sub-Committee of the Personnel Committee 8/24/13

Minutes were approved as amended by unanimous consent of the Board.
16.  ADJOURNMENT
At 7:54 p.m. the meeting was adjourned with unanimous consent of the Board members present.

_______________________________________________
Cindy Blank, Secretary

Approved at the next Regular Meeting of October 22, 2013

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Kathy Caudill, President