1. **CALL TO ORDER**

   Meeting called to order at 6:30 p.m. by chairperson Dennis Rossow in the meeting room of the Ela Area Public Library.

2. **ROLL CALL**

   Committee members physically present: Blank, Caudill, and Rossow
   Absent Committee members: none
   Staff present: Executive Director Womack
   Guests present: none

3. **PUBLIC COMMENT**

   None.

4. **ADJUSTMENTS TO THE AGENDA**

   None.

5. **DISCUSSION OF BOARD SELF-EVALUATION PROCESS**

   The results of the Board Evaluation from September 2015 was discussed and analyzed. The discussion highlighted the many strengths of the board including
   - interaction with library staff,
   - work in strategic planning
   - preparation for regular meetings
   - oversight of the financial health of the library
   - knowledge of library services

   Opportunities for the Board to increase its performance were discussed and organized into three main categories:
   1. New Board member orientation (suggestions included video orientation to support traditional in-person departmental tours)
   2. Board development, to include
      a. Board governance (an understanding of its by-laws and statutes)
      b. Committee structure and purpose
      c. Library advocacy (a suggestion was made to add a legislative update action item to the regular meeting agenda)
      d. Financial literacy; e.g., Fund accounting, Levy’s and taxes, interpreting budget performance
   3. Commitment, i.e., attendance
The committee will report out its finding to the Board at the March 15 meeting.

6. **ADJOURNMENT**
   At 7:40 p.m. the committee adjourned by unanimous consent.

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Kathy Caudill, Secretary

Approved at the Regular Meeting of the Board on March 15, 2016

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Dennis Rossow, Vice President and Ad Hoc Committee Chair