

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
ad hoc Committee Meeting
February 29, 2016 – 6:30 p.m.**

1. CALL TO ORDER

Meeting called to order at 6:30 p.m. by chairperson Dennis Rossow in the meeting room of the Ela Area Public Library.

2. ROLL CALL

Committee members physically present: Blank, Caudill, and Rossow

Absent Committee members: none

Staff present: Executive Director Womack

Guests present: none

3. PUBLIC COMMENT

None.

4. ADJUSTMENTS TO THE AGENDA

None.

5. DISCUSSION OF BOARD SELF-EVALUATION PROCESS

The results of the Board Evaluation from September 2015 was discussed and analyzed. The discussion highlighted the many strengths of the board including

- interaction with library staff,
- work in strategic planning
- preparation for regular meetings
- oversight of the financial health of the library
- knowledge of library services

Opportunities for the Board to increase its performance were discussed and organized into three main categories:

1. New Board member orientation (suggestions included video orientation to support traditional in-person departmental tours)
2. Board development, to include
 - a. Board governance (an understanding of its by-laws and statutes)
 - b. Committee structure and purpose
 - c. Library advocacy (a suggestion was made to add a legislative update action item to the regular meeting agenda)
 - d. Financial literacy; e.g., Fund accounting, Levy's and taxes, interpreting budget performance
3. Commitment, i.e., attendance

The committee will report out its finding to the Board at the March 15 meeting.

6. ADJOURNMENT

At 7:40 p.m. the committee adjourned by unanimous consent.

Kathy Caudill, Secretary

Approved at the Regular Meeting of the Board on March 15, 2016

Dennis Rossow, Vice President and Ad Hoc Committee Chair