

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Meeting of the Personnel Committee
August 29, 2017**

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. Committee Chair Jim Stamoolis called the meeting to order.

2. ROLL CALL

Trustees (Committee members) physically present: Blank, Caudill and Stamoolis
Also physically present: Trustees Corzine, Malohn and Stanonik,
Executive Director Matt Womack, Assistant Director Erica Christianson, and
HR Manager Megan Creel.

3. Adjustments to the Agenda - none

4. Public Comment – none

5. Discussion of Changes to the Employment Handbook

Committee members Blank, Caudill and Stamoolis, and Trustees Corzine, Malohn and Stanonik discussed proposed changes to the Employment Handbook with Executive Director Matt Womack, Assistant Director Erica Christianson, and HR Manager Megan Creel. The Committee makes no specific recommendations to the Board as a whole. The Committee requested that the updates discussed during the meeting be reviewed by our attorneys. The Employment Handbook will be placed on the agenda for the September meeting so that, if we hear back from the attorneys before the meeting, the document could be approved at the September meeting. If still being reviewed, the handbook will be added to the October board meeting agenda.

6. ADJOURNMENT

At 8:25 p.m., Trustee Blank moved to adjourn the meeting, seconded by Trustee Stanonik, and with the unanimous voice vote consent of the Trustees present, the committee meeting was adjourned.

Kathy Caudill, Secretary

Approved at the Regular Meeting of September 19, 2017

Cindy Blank, President