

THE BOARD OF LIBRARY TRUSTEES OF  
THE ELA AREA PUBLIC LIBRARY DISTRICT  
LAKE COUNTY, ILLINOIS

ORDINANCE NO. 14-09-02

**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE**  
**FOR LIBRARY PURPOSES FOR THE FISCAL YEAR 2014/2015**

WHEREAS, the Illinois Municipal Budget Law, 50 ILCS 330/1, et seq., as amended, requires all Illinois municipal corporations, as broadly defined therein, to adopt a combined annual budget and appropriation ordinance, specifying the objects and purposes of expenditures; and the Illinois Public Library District Act, 75 ILCS 16/30-85, provides procedures for the passage of a budget and appropriation ordinance; and

WHEREAS, pursuant to the above and other appropriate statutes, a budget and appropriation ordinance has been prepared in tentative form at the designation of this Board, and has been made available for public inspection for at least thirty (30) days prior to final action, and a public hearing on said budget and appropriation ordinance was held prior to final action hereon on September 16, 2014, and notice of said hearing was published on August 14, 2014, in the *Lake Zurich Courier*, a newspaper with a general circulation within the District;

NOW, THEREFORE, BE IT ORDAINED by the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois, as follows:

Section 1. The following budget containing an estimate of all receipts of said Library District, and of the expenditures there from, be and the same hereby is adopted as the budget for said District for the fiscal year beginning July 1, 2014 and ending

June 30, 2015, and the same sums are hereby appropriated as necessary to defray the said expenses and liabilities of this Library District, for the objects and purposes indicated, for said fiscal year:

**I. GENERAL FUND**

**A ESTIMATED RECEIPTS:**

CASH ON HAND (07-01-14)	\$	3,800,959
TAX REVENUES	\$	4,508,004
CORPORATE REPLACEMENT TAX	\$	7,000
PER CAPITA GRANT	\$	32,000
OTHER GRANTS	\$	-
FINES	\$	30,000
LOST/DAMAGED	\$	4,300
PROGRAMS	\$	16,000
GIFTS	\$	8,500
INTEREST	\$	17,000
COPIER	\$	10,000
TRANSFER TO FUND	\$	-
TRANSFER FROM FUND	\$	(81,400)
OTHER REVENUE	\$	71,300
<b>TOTAL INCOME</b>	<b>\$</b>	<b>8,423,663</b>

**B APPROPRIATIONS FOR ESTIMATED EXPENDITURES**

PRINT AND NONPRINT MATERIALS	\$	500,000
ELECTRONIC INFORMATION	\$	220,000
<b>TOTAL MATERIALS</b>	<b>\$</b>	<b>720,000</b>
SERVICE & TECHNOLOGY PILOTS	\$	15,000
POSTAGE	\$	18,000
PROGRAM - ADULT	\$	75,000
PROGRAM - CHILDREN'S	\$	39,000
PUBLICITY	\$	9,000
PRINTING	\$	35,000
TRAVEL	\$	19,000
TRAINING/MEMBERSHIP	\$	36,000
OFFICE SUPPLIES	\$	75,000
DATA BASE SERVICES	\$	145,000
<b>TOTAL SUPPORT SERVICES</b>	<b>\$</b>	<b>466,000</b>

**OVERHEAD**

UTILITIES - ELECTRICITY	\$	115,000
UTILITIES - GAS	\$	35,000
UTILITIES - TELEPHONE	\$	17,000
UTILITIES - DATALINES	\$	30,000
UTILITIES - WATER	\$	16,500

**TOTAL UTILITIES** \$ 213,500

ACCOUNTING/PAYROLL	\$	29,000
LEGAL - ATTORNEY/PUBLICATION	\$	14,000
OTHER - CONTRACTUAL SERVICE	\$	1,240,000
OTHER - GIFTS	\$	10,000
OFFICE EQUIPMENT/COPIER MAINTENANCE	\$	65,000
FURNITURE/EQUIPMENT	\$	30,000
COMPUTER HARDWARE/SOFTWARE	\$	150,000
CONTINGENCY	\$	12,000

**TOTAL NON-UTILITY OVERHEAD** \$ 1,550,000

**TOTAL OVERHEAD** \$ 1,763,500

**SALARIES:** \$ 2,900,000

**BENEFITS: HEALTH INSURANCE** \$ 300,000

\$ 6,149,500

**TOTAL GENERAL FUND APPROPRIATIONS  
(EXCLUSIVE OF TRANSFERS)**

**INCLUDED TRANSFERS:**

**TO CAPITAL FUND - SPECIAL RESERVE**

**TO IMRF FUND**

\$ 75,000

**TO SOCIAL SECURITY**

\$ -

**TO LIABILITY**

\$ -

**TO SITE AND BUILDING FUND**

\$ 6,400

**TOTAL ALL TRANSFERS**

\$ -

\$ 81,400

ESTIMATED CASH ON HAND 6/30/15 \$ 2,274,163

**II. SPECIAL RESERVE FUND**

<b>A</b>		<b><u>ESTIMATED RECEIPTS:</u></b>	
	CASH ON HAND 7/1/14	\$	2,604,270
	TRANSFERS TO FUND	\$	75,000
	GIFTS – IMPACT FEES	\$	2,400
	INTEREST	\$	7,000
	<b>TOTAL RECEIPTS</b>	\$	<b>2,688,670</b>

**B** **APPROPRIATIONS FOR ESTIMATED EXPENDITURES:**

CAPITAL CONSTRUCTION AND EQUIPMENT	\$	800,000
<b>TOTAL EXPENDITURES</b>	\$	<b>800,000</b>

ESTIMATED CASH ON HAND 6/30/15 - \$ 1,888,670

**III. ILLINOIS MUNICIPAL RETIREMENT FUND**

<b>A</b>		<b><u>ESTIMATED RECEIPTS:</u></b>	
	CASH ON HAND 7/1/14	\$	215,878
	TAX REVENUES	\$	367,674
	TRANSFER TO FUND	\$	-
	INTEREST	\$	1,500
	<b>TOTAL RECEIPTS</b>	\$	<b>585,052</b>

**B** **APPROPRIATIONS FOR ESTIMATED EXPENDITURES:**

EMPLOYEE BENEFITS	\$	390,000
<b>TOTAL IMRF APPROPRIATIONS</b>	\$	<b>390,000</b>

ESTIMATED CASH ON HAND 6/30/14 \$ 195,052

**IV. SOCIAL SECURITY  
FUND**

A	<b><u>ESTIMATED RECEIPTS:</u></b>		
	CASH ON HAND 7/1/14	\$	122,988
	TAX REVENUES	\$	191,830
	TRANSFER FROM GENERAL FUND	\$	-
	INTEREST	\$	<u>600</u>
	<b>TOTAL RECEIPTS</b>	<b>\$</b>	<b>315,418</b>

B	<b><u>APPROPRIATIONS FOR ESTIMATED EXPENDITURES:</u></b>		
	EMPLOYEE BENEFITS	\$	225,000
	<b>TOTAL SOCIAL SECURITY FUND EXPENDITURES</b>	<b>\$</b>	<b>225,000</b>
	ESTIMATED CASH ON HAND 6/30/15	\$	90,418

**V. LIABILITY INSURANCE  
FUND**

A	<b><u>ESTIMATED RECEIPTS:</u></b>		
	CASH ON HAND 7/1/14	\$	38,524
	TAX REVENUES	\$	31,971
	INTEREST	\$	<u>250</u>
	<b>TOTAL RECEIPTS</b>	<b>\$</b>	<b>70,745</b>

B	<b><u>APPROPRIATIONS FOR ESTIMATED EXPENDITURES:</u></b>		
	LIABILITY & BUSINESS INSURANCE	\$	70,000
	<b>TOTAL LIABILITY INSURANCE EXPENDITURES</b>	<b>\$</b>	<b>70,000</b>
	Est cash on hand 6/30/2015	\$	745

**VI. SITE AND BUILDING  
FUND**

**A ESTIMATED RECEIPTS:**

CASH ON HAND 7/1/14		\$	123,790
TAX REVENUES		\$	223,802
TRANSFER TO FUND		\$	-
INTEREST		\$	800
<b>TOTAL RECEIPTS</b>	<b>\$</b>		<b>348,392</b>

**APPROPRIATIONS FOR ESTIMATED  
EXPENDITURES:**

EQUIPMENT PURCHASE		\$	40,000
BUILDING MAINTENANCE & SUPPLIES		\$	70,000
TECHNICAL CONSULTING		\$	25,000
EQUIPMENT MAINTENANCE		\$	55,000
GROUNDS MAINTENANCE		\$	51,000
HVAC REPAIR AND MAINTENANCE		\$	50,000
<b>TOTAL SITE &amp; BUILDING EXPENDITURES</b>	<b>\$</b>		<b>291,000</b>

Estimated cash on hand 6/30/2015	<b>\$</b>		<b>57,392</b>
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Section 2. There is hereby appropriated from the taxes to be levied for the fiscal year and other sources of revenue:

I.	General	\$	6,149,500
II.	Special Reserve	\$	800,000
III.	IMRF	\$	390,000
IV.	Social Security	\$	225,000
V.	Liability Insurance	\$	70,000
VI.	Site and Building	\$	291,000
	<b>Aggregate Appropriations (All Funds)</b>	\$	<b>7,925,500</b>

Section 3. All unexpended balances of proceeds received annually from public library taxes not in excess of statutory limits may be transferred to the Special Reserve Fund, heretofore established according to 75 ILCS 16/40-50, pursuant to plans developed and adopted by this Board and said unexpected balances shall be accumulated in this fund for the purpose of erecting a new library building, purchasing a site for the same, or building an addition thereto, or furnishing necessary equipment therefore. The Board further appropriates all sums accumulated in said fund or transferred thereto during the 2014/2015 fiscal year, subject to compliance with statutory procedures set forth above.

Section 4. A copy of this ordinance in tentative form has been available for public inspection at the library with notice thereof given by posting and by publication in the Daily Herald, a newspaper with a general circulation within this District, in substantially the following form:

PUBLIC NOTICE is hereby given that a public hearing will be held on the proposed annual budget and appropriation ordinance for the fiscal year July 1, 2014 to June 30, 2015, at the following time and place: 6:00 p.m. on September 16, 2014 at the Ela Area Public Library, 275 Mohawk, Lake Zurich, Illinois. The said ordinance in tentative form shall be available for public inspection by request at said library during regular library hours.

Section 5. This ordinance is passed pursuant to statutory authority, including the Illinois Public Library District Act; Illinois Municipal Budget Law; and Illinois Revenue Code, and other statutes hereunto appertaining.

Section 6. This ordinance shall be in full force and effect from and after its passage, approval, and publication according to law.

Section 7. That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 8. That each appropriated fund shall be divided among several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 1, constituting the total appropriations in the amount of SEVEN MILLION, NINE HUNDRED TWENTY-FIVE THOUSAND FIVE HUNDRED (\$7,925,500.00) for the fiscal year July 1, 2014 to June 30, 2015.



Section 9. The following determinations by the Board of Trustees are hereby made part of the aforesaid budget:

- (a) An estimate of cash on hand at the beginning of the fiscal year is expected to be \$7,075,699.
- (b) An estimate of the cash expected to be received during the fiscal year from all sources is \$5,533,911.
- (c) An estimate of the expenditures contemplated for the fiscal year is \$7,179,960.
- (d) An estimate of the cash expected to be on hand at the end of the fiscal year is \$5,429,650.
- (e) An estimate of the amount of taxes to be received during the fiscal year is \$5,323,280.

Section 11. That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerks within 30 days after adoption, together with an Estimate of Revenues by Source, certified by the Library's chief fiscal officer.

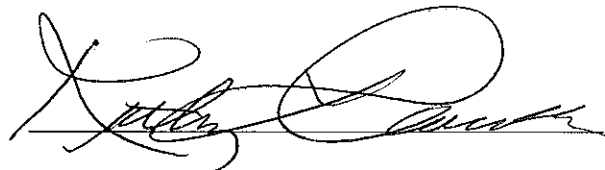
PASSED by the Board of Library Trustees of the Ela Area Public Library District,  
Lake County, Illinois on this 16<sup>th</sup> day of September, 2014, by a vote of:

AYES: 4

NAYS: 0

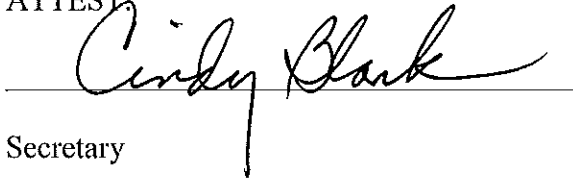
ABSENT: 3

APPROVED:



President, the Board of Library Trustees  
of the Ela Area Public Library District,  
Lake County, Illinois

ATTEST:



Secretary

PASSED: September 16, 2014

APPROVED: September 16, 2014

**Estimate of Revenue for Fiscal Year 2014-2015**  
**For**  
**Ela Area Public Library District**

The following is an estimate of revenues, by Fund, anticipated being received by Ela Area Public Library District, County of Lake, State of Illinois, during the fiscal year 2013-2014.

**GENERAL FUND:**

CASH ON HAND (07-01-14)	\$	3,800,959
TAX REVENUES	\$	4,508,004
CORPORATE REPLACEMENT TAX	\$	7,000
PER CAPITA GRANT	\$	32,000
OTHER GRANTS	\$	-
FINES	\$	30,000
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<b>TOTAL RECEIPTS</b>	<b>\$</b>	<b>70,745</b>

**SITE & BUILDING:**

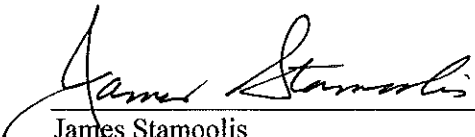
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TRANSFER TO FUND	\$	-
INTEREST	\$	800
<b>TOTAL RECEIPTS</b>	<b>\$</b>	<b>348,392</b>

**TOTAL ESTIMATED REVENUE (ALL FUNDS)**

**\$ 12,431,940.00**

The undersigned, being the Treasurer of the Ela Area Public Library District, hereby certifies that the foregoing is an estimate of revenues to be received by Ela Area Public Library District during the fiscal year 2014-2015.

DATED: 9/23, 2014

  
\_\_\_\_\_  
James Stamooolis  
TREASURER  
ELA AREA PUBLIC LIBRARY DISTRICT

CERTIFICATE

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and serving Secretary, and as such am the keeper of the books and records of the Board of Library Trustees of the Ela Area Public Library District, Lake County, Illinois; and

I DO FURTHER CERTIFY that the above attached:

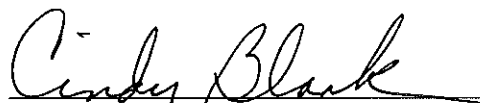
ORDINANCE NO. 14-09-2

BUDGET AND APPROPRIATION ORDINANCE

Is a true and correct copy of said Ordinance which was presented, passed, and recorded by said Library District at its regular meeting on September 16, 2014, As appears from the books and records of the Board of Library Trustees of the Ela Area Public Library District.

Dated this 16th day of September, 2014.

//Cindy Blank//



Secretary, the Board of Library Trustees  
of the Ela Area Public Library District,  
Lake, County, Illinois