

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
January 15, 2019**

1. REGULAR MEETING - CALL TO ORDER

At 6:01 p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

Staff present: Executive Director Womack, Assistant Director Christianson, S. Hyson, M. Creel, S. Haase

Guest present: C. Steker, S. Harrod

3. PUBLIC COMMENT

None.

4. ADJUSTMENTS TO THE AGENDA

None.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting of November 20, 2018

Trustee Caudill moved:

“TO APPROVE THE MINUTES OF THE REGULAR MEETING OF NOVEMBER 20, 2018 AS PRESENTED.”

Vice President Corzine seconded the motion and it carried on a unanimous voice vote of Trustees present.

6. APPROVAL OF ITEMS MOVED FROM THE CONSENT AGENDA

None.

7. TRUSTEE REPORTS/COMMENTS

Upcoming Trustee Events were shared:

Evening of Excellence Awards Banquet, January 31, 2019 (5:30 p.m. at the Onion Pub in Barrington)

President’s Day Library Legislative Breakfast on February 18, 2019 (at the Arboretum in Buffalo Grove)

Trustee Forum Workshop, March 16, 2019 (at the Marriott Hotel in Oak Brook)

8. TREASURER’S REPORT

A. November 2018

B. December 2018

Trustee Caudill moved:

“TO APPROVE THE NOVEMBER 2018 AND DECEMBER 2018 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORTS TO BE FILED FOR AUDIT.”

Trustee Fuller seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR’S REPORT

- The Library has had several staff retirements, departures and internal promotions/transfers in the past two months.
- Morton Grove Library has joined our consortium, CCS.
- To promote the final bond payment, the Library will be hosting an event called Love your Debt-Free Library on January 26th
- Executive Director Womack submitted the Per Capita Grant application, and also had to certify the names for the Statements of Economics Interest.
- We will be re-thinking some of the staff space planning due to retirements and staff changes. Options will be brought to the Board for its consideration around the FY2020 budgeting time.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

None.

13. UNFINISHED BUSINESS

A. Discussion of the Bylaws

Trustee Stamoolis moved:

“TO APPROVE THE BYLAWS AS REVISED ON JANUARY 15, 2019 WITH CORRECTIONS.”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

14. NEW BUSINESS

A. Discussion of FOIA Policy]

The FOIA policy will be reviewed by the Library’s legal counsel.

B. Discussion of Engineering Services for 2019 Parking Lot Project

Executive Director Womack will contact RTM for a contract proposal.

C. Discussion of Contract for Purchasing AV Equipment from AVI

Trustee Caudill moved:

“TO APPROVE THE AV QUOTE FOR TWO ROOMS FROM AVI WITH A PROPOSAL DATE OF NOVEMBER 6, 2018 IN AN AMOUNT NOT TO EXCEED \$26,000.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Fuller, Malohn, Stamoolis, Stanonik

D. Approval of Trustee Expense Reports

None.

E. Building and Grounds Critical Issues

None.

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

None.

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21).

None.

16. ADJOURNMENT

At 7:35 p.m. Trustee Fuller moved:

“TO ADJOURN”.

Trustee Malohn seconded the motion and it carried on a unanimous voice vote of all Trustees present.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of February 19, 2019

Cindy Blank, President