

**1. Ela Area Public Library District \_\_\_\_\_ BOARD OF TRUSTEES**

**AGENDA / REGULAR MEETING**

**April 18, 2023**

**6:00 p.m. 2<sup>nd</sup> Floor Conference Room**

**1. REGULAR MEETING – CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

**4. ADJUSTMENTS TO THE AGENDA**

**5. CONSENT AGENDA**

- A. Approval of the Minutes of the EDR Committee Meeting February 28, 2023 (Document)
- B. Approval of the Minutes of the Regular Meeting March 21, 2023 (Document)
- C. Approval of the Minutes of the Committee of the Whole (Finance) March 28, 2023 (Document)
- D. Approval of the Minutes of the Committee of the Whole (EDR) April 4, 2023
- E. Approval of Minutes of the Closed Session of the Committee of the Whole (EDR) April 4, 2023
- F. Approval of the Minutes of the Committee of the Whole (Personnel) April 11, 2023
- G. Approve the Secretary's report of the Closed Session Minutes review and destruction of all audio recordings made prior to October 1, 2021 (Document)
- H. Approval to continue to not participate in a non-resident cardholder program (Document)

**6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA**

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary's recommendation to keep minutes closed may be approved as part of the Consent Agenda.

**7. TRUSTEE REPORTS/COMMENTS**

**8. TREASURER'S REPORT**

- A. March 2023 (Document)

Suggested Motion: I move to approve the March 2023 expenditures as authorized with the balance of the reports to be filed for audit.

**9. CORRESPONDENCE AND COMMUNICATIONS**

**10. EXECUTIVE DIRECTOR'S REPORT**

- A. Department in Focus (Melissa Keegan, Reference Department Head)
- B. Construction Update (Document)

- C. Statement of Economic Interests – last day to file is April 30
- D. March 2023 Librarians' Reports
- E. Action Plan FY2023

#### **11. SPECIAL COMMITTEE & LIAISON REPORTS**

- A. Nominating Committee
- B. Decennial Committee (President Steker)
- C. Executive Director Review (EDR) Liaison (President Steker)
- D. Personnel Liaison (Vice-President Caudill)
- E. Finance Liaison (Treasurer Blank)
- F. Building & Grounds Liaison (Trustee Corzine)
- G. Policy Liaison (Trustee McCauley)
- H. Bylaws Liaison (Trustee Caudill)
- I. RAILS Liaison (Trustee Silcroft)
- J. Foundation Liaison (Trustee Caudill)

#### **12. UNFINISHED BUSINESS**

#### **13. NEW BUSINESS**

- A. Updated FY2024 Salary Scale (Document + Action)
- B. Wintrust / Barrington Bank proposal for new banking services (Document + Action)
- C. Parking Lot Sealcoating & Striping (Document + Action)
- D. Employee Handbook update (Document + Discussion)
- E. Tour of Phase 2 remodel areas
- F. Approval of Trustee Expense Reports (Action)
- G. Building and Grounds Critical Issues (Action)

#### **14. ADJOURN TO EXECUTIVE SESSION**

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

#### **15. ROLL CALL (If returning from Executive Session)**

#### **16. NEW BUSINESS (CONTINUED)**

- A. Executive Director Evaluation & Compensation (Action)

#### **17. ADJOURNMENT**