

REGULAR MEETING MINUTES

June 21, 2022

6:00 p.m. Meeting Room

In Person at Ela Area Public Library

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. President Steker called the Regular Meeting to order. Trustee Caudill is acting secretary due to Trustee McCauley's absence.

2. ROLL CALL

Trustees present: Blank, Caudill, Corzine, Hurst, Silcroft, Steker.

Trustee(s) Absent: McCauley

A quorum is present.

Staff present: Executive Director L. Rosenthal, E. Christianson, M. Povilonis, D.

McGuire, N. Ziarnik, C. Wiser

Guests Present: None

3. PUBLIC COMMENT

None

4. ADJUSTMENTS TO THE AGENDA

None

5. CONSENT AGENDA

Trustee Blank requested to remove 5A from the Consent Agenda

Trustee Hurst requested to remove 5B from the Consent Agenda

Trustee Corzine moved:

"To close the building on Friday, September 23, 2022, for staff training."

Trustee Caudill seconded the motion and it carried on a unanimous vote of all trustees present.

AYES (6): Blank, Caudill, Corzine, Hurst, Silcroft, Steker

NAYES (0):

ABSTAIN (0):

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Trustee Blank stated the following corrections to May 17, 2022, Regular Meeting Minutes: Roll Call should state "Trustees Absent" and reflect Trustee Hurst as absent; next correction Item 14.D should say "roll call vote "of" all trustees present" not "for";

None

10. EXECUTIVE DIRECTOR'S REPORT

A. Remodel Project-Bid Information and Plan. Architects and CM will be here on Thursday for regular and last pre-bid meeting. June 28 the bid packets will be ready, sent out to potential subcontractors and will be posted publicly meeting all legal requirements. July 1 8 am will be the pre-bid walk thru for any potential bidders; July 13 secondary contractor walk thru if needed; questions accepted through July 14; July 15 last day for construction manager to issue an addendum; bids due July 19 by 1pm; July 20-22 reviewal of bids; July 26 letter of recommendation should be ready for special meeting on Aug 2 meeting discussing recommendations and formal approval by the Board. Backup meeting date is scheduled for Aug. 9.

B. Possible new TIF in Lake Zurich. Improving industrial park property.

Breakfast with local administrators entitled "Where Are Your Tax Dollars Being Spent" will be held on 8/19 at 8am at Columbus Banquets. Director Rosenthal is a presenter, and she will forward the flyer to all Trustees.

C. May 2022

D. FY2022 Action Plan

E. Report of Training Hours. Quarterly reports on training are completed. Trustees impressed by how Asst Dir Christianson utilizes training via electronic apps, specifically Beanstack.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee (Trustees Hurst, Corzine & Silcroft) None

B. Finance Committee (Trustees Blank, Corzine & Steker) None

C. Nominating Committee (Trustees Corzine, Hurst & Silcroft) None

D. Personnel Committee (Trustees Silcroft, Caudill & McCauley) None

E. Policy Committee (Trustees Silcroft, Caudill & McCauley) None

F. Bylaws Committee (Trustees Caudill, Hurst & McCauley) None

G. Executive Director Review (EDR) Committee (Trustees Steker, Caudill & Blank)
None

H. RAILS Liaison (Trustee Silcroft) New board. Executive Director is retiring.

I. Foundation Liaison (Trustee Caudill) Meeting will be scheduled for August.

12. SPECIAL COMMITTEE REPORTS

13. UNFINISHED BUSINESS

14. NEW BUSINESS

A. Ordinance authorizing Transfer of Funds to Special reserve Fund 22-01-01

Trustee Blank moved:

"To approve **ORDINANCE NO. 22-06-01** authorizing the transfer of \$250,000 from the General Fund to the Special Reserve Fund."

Time is 6:50 pm

16. ROLL CALL (If returning from Executive Session)

At 8:38 p.m. President Steker called the Regular Meeting back into session.

Trustees present: Blank, Caudill, Corzine, Hurst, Silcroft, Steker.

Trustee(s) Absent: McCauley

17. NEW BUSINESS (CONTINUED)

A. Executive Director Compensation

Trustee Blank moved:

**"TO APPROVE THE ANNUAL MERIT INCREASE AND COMPENSATION
EFFECTIVE JUNE 26, 2022 FOR EXECUTIVE DIRECTOR ROSENTHAL AS
DETERMINED BY BOARD CONSENSUS IN EXECUTIVE SESSION."**

Trustee Corzine seconded the motion and it carried on a unanimous roll call vote of all trustees present.

AYES (6): Blank, Caudill, Corzine, Hurst, Silcroft, Steker

NAYES (0):

ABSTAIN (0):

18. ADJOURNMENT

At 8:41 p.m. Trustee Corzine moved:

"TO ADJOURN."

Trustee Hurst seconded the motion and it carried on a unanimous voice vote of all

Trustees present.

Cathy McCauley, Secretary
Approved at the next Regular Meeting of July 19, 2022

Crystal Steker, President