Ela Area Public Library District\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_BOARD OF TRUSTEES

**MINUTES /**

**COMMITTEE OF THE WHOLE MEETING**

# August 30, 2022

#  6:00 p.m. Meeting Room

In Person Meeting at Ela Area Public Library

1. CALL TO ORDER

At 6:02 p.m. President Steker called the Committee of the Whole meeting to order.

1. ROLL CALL

Trustees present: Blank, Caudill, Corzine, Hurst, McCauley, Silcroft, Steker.

A quorum is present.

Staff present: Executive Director L. Rosenthal, E. Christianson

1. PUBLIC COMMENT

None

1. ADJUSTMENTS TO THE AGENDA

None

1. DISCUSSION OF THE DEMOGRAPHIC TRENDS, COMMUNITY SURVEY RESULTS, STRATEGIC PLANS OF LOCAL GOVERNMENTS

Director Rosenthal discussed the overlapping municipalities that make up the District (Almost everyone in Lake Zurich, almost everyone in Kildeer, most of Hawthorn Woods, 20% of North Barrington, 15% of Long Grove, plus lots of unincorporated areas including Barrington, Mundelein, and Wauconda). A heat map showing total households plus households with library cards shows 65% of households have at least one card. Demographic shifts since 2020 include the population aging considerably, and gaining wealth considerably, with only slight changes in race/ethnicity, education level, and language spoken at home. Summary results from the Community Survey were presented for analysis in the context of demographic shifts. Strategic goals from overlapping units of government were discussed as well.

1. SOAR ANALYSIS

Strengths, Opportunities, Aspirations, and Results (SOAR) were brainstormed by Trustees. This information will be used by the Strategic Planning committee.

1. VALUES EXERCISE

Responses to the questions “What is important at our library and what is unique about our role in the community? What are the guiding principles of our library? What are my guiding principles?” were compiled on post-it notes. Assistant Director Christianson grouped the notes into broad values categories, which will be used by the Strategic Planning committee.

1. TRUSTEE RESPONSES TO BOARD SURVEY RELATED TO STRATEGIC PLAN

The four questions from the 2022 Board Self Evaluation related to Strategic Planning were addressed in the context of the current planning process.

1. STRATEGIC PLANNING COMMITTEE EXPECTATIONS

This fall, the library is creating a new Strategic Plan that will guide the work of the library for the next 4-5 years. New Vision, new Values, and new Strategic Goals and Priorities will be created as well as evaluating our current Mission Statement. The Committee is made up of 9 staff members (Director, Assistant Director, Department Heads (3), Supervisors (3), Librarian) plus the Trustee Liaison.

The Strategic Planning Committee will meet four times, for 2 hours per session, in Study Room 7 at the Ela Library. The dates are:

Tuesday, September 27: 5-7pm

Tuesday, October 25: 9-11am

Tuesday, November 8: 5-7pm

Tuesday, November 29: 9-11am

With the plan to have a draft available for adoption at the January meeting of the Board of Trustees.

1. ADJOURNMENT

At 9:10 p.m. Trustee Blank moved:

“TO ADJOURN.”

Trustee Caudill seconded the motion and it carried on a unanimous voice vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, McCauley, Silcroft, Steker

NAYES ( ):

ABSTAIN ( ):

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Cathy McCauley, Secretary

Approved at the next Regular Meeting of September 20, 2022

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Crystal Steker, President