

MINUTES / COMMITTEE OF THE WHOLE MEETING (Finance)

March 28, 2023

6:00 p.m. 2nd Floor Conference Room

1. CALL TO ORDER

Committee of the Whole meeting was called to order by Treasurer Blank at 6:05pm.

2. ROLL CALL

Committee members present: Blank, Caudill, Silcroft, Stanonik, McCauley

Committee members absent: Steker

A quorum is present.

Committee members present via Zoom: Corzine

Staff present: Rosenthal, Christianson, Povilonis

Guests present: Scott Harrod, Janine Nasca, Lisa Stankus, Alicia Timm

3. PUBLIC COMMENT

S. Harrod asked about the Site & Building Fund levy ordinance.

4. ADJUSTMENTS TO THE AGENDA

None

5. RECOMMENDATION FOR SITE AND BUILDING FUND LEVY ORDINANCE

The board may levy a tax of 0.02% of the value of all the taxable property in the district for the purchase of sites and buildings, the construction and equipment of buildings, the rental of buildings required for library purposes, and maintenance, repairs, and alterations of library buildings and equipment. This levy is deposited into the Library's "Site and Building Fund." In any year in which the board proposes to levy the additional 0.02% tax, the board shall adopt an ordinance determining to levy the tax, which must be passed by June.

Because use of the word "additional" in the required ordinance language is misleading (these revenues are subject to PTELL and are included in the total levy amount) the recommendation is to not pass a Site & Building Fund Levy Ordinance in spring 2023, therefore not levy into the Site & building Fund in fall 2023.

Failure to levy into the Site and Building Fund for three consecutive years means the Library is never able to levy into that fund again, and would lead to its closure. The Library last passed a Site and Building Fund Levy in 2021, so skipping 2023 is the 2nd consecutive year.

6. FY2024 WORKING BUDGET DRAFT

A draft FY2024 budget was presented. Changing banks will result in a large increase in interest revenue, so total FY2024 budget revenues are \$7,122,191.85. A balanced budget is recommended, with budget expenditures matching that amount. Because the November 2023 levy only requested property tax revenue into the General, IMRF, and FICA funds, we anticipate using the General Fund for expenditures that were spent from the Liability and Site & Building Funds in the past. With a balanced budget, total fund balance will remain unchanged from 7/1/23 through 7/1/24, but the Liability and Site & Building Funds will be depleted. Final determination whether or not to close those funds will happen in 2025 or 2026.

7. RECOMMENDATION FOR FY2024 SALARY BUDGET

Social Security benefits increased by 8.7% in January 2023, the annual cost-of-living adjustment (COLA) required by law. CPI used for Illinois PTELL was 6.5%, but with the 5% cap property tax revenue will only increase 4.96% for FY2024.

The FY2023 salary budget increase was 5.5% (resulting in a 4% increase for most staff, after the required 8% minimum wage increase: 3% below the 7% CPI inflation rate). After discussion, the recommendation is to increase the FY2024 salary budget 6% (resulting in a 5% increase for most staff, after the required 7.5% minimum wage increase: only 1.5% below the CPI inflation rate). This will be the second year in a row increases will not keep up with inflation, but FY2024 increases will not be significantly below the CPI used for Illinois PTELL.

The draft FY2024 budget as presented included the recommended salary increase.

8. ADJOURNMENT

Adjournment at 7:24pm

Trustee McCauley moved: "To Adjourn."

Trustee Silcroft seconded the motion and it carried on a unanimous voice vote of all trustees present.

AYES (6): Blank, Caudill, Corzine, McCauley, Silcroft, Stanonik

NAYES (0):

ABSTAIN (0):

Cindy Blank

Approved at the next Regular Meeting of April 18, 2023