

AGENDA/ REGULAR MEETING

February 21, 2023

6:00 p.m. 2nd Floor Conference Room

In Person Meeting at Ela Area Public Library

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. TRUSTEE APPOINTMENT

A. Nomination of Appointee to fill vacant seat on the Board (Document + Action)

B. Oath of Office for appointed Trustee (Document)

4. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

5. ADJUSTMENTS TO THE AGENDA

6. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting January 17, 2023 (Document)

B. Approval of the Minutes of the Bylaws Committee Meeting January 24, 2023 (Document)

7. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

8. TRUSTEE REPORTS/COMMENTS

A. Recognition of Trustee Anne Hurst (President Steker)

B. Strategic Planning Committee Liaison (Trustee Corzine)

1. Strategic Plan presentation (Committee)

2. Thank you letters (Trustee Corzine)

3. Group photo

C. EDR Process & Timeline (President Steker) (Document)

9. TREASURER’S REPORT

A. January 2023 (Document)

10. CORRESPONDENCE AND COMMUNICATIONS

A. 2-1-2023 Daily Herald article “New meeting rooms part of Ela library’s \$3.5 million interior renovation”

B. 2-5-2023 Daily Herald article “Ela Library appoints new trustee”

11. EXECUTIVE DIRECTOR'S REPORT

- A. Department in Focus – Children's (Manager Natalie Ziarnik)
- B. Construction Update (Document)
- C. January 2023 Librarians' Reports (Document)
- D. Action Plan FY2023 (Document)
- E. Training Update (Document)

12. STANDING COMMITTEE REPORTS

- A. Finance Committee (Trustees Blank, Corzine & Steker)
- B. Building & Grounds Committee (Trustees Corzine & Silcroft)
- C. Bylaws Committee (Trustees Caudill & McCauley)
- D. Executive Director Review (EDR) Committee (Trustees Steker, Caudill & Blank)
- E. Personnel Committee (Trustee Silcroft, Caudill & McCauley)
- F. Policy Committee (Trustees McCauley, Blank & Steker)
- G. Nominating Committee (Trustees Corzine & Silcroft)
- H. RAILS Liaison (Trustee Silcroft)
- I. Foundation Liaison (Trustee Caudill)

13. SPECIAL COMMITTEE REPORTS

14. UNFINISHED BUSINESS

15. NEW BUSINESS

- A. 2023-2025 Strategic Plan (Document + Action)
- B. Collection Policy (Document + Action)
- C. Bylaws Update – First Reading (Document)
- D. Approval of Trustee Expense Reports (Action)
- E. Building Grounds Critical Issues (Action)

16. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

17. ROLL CALL (If returning from Executive Session)

18. ADJOURNMENT