

AGENDA / REGULAR MEETING

July 15, 2025

6:00.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. NEW BUSINESS I

- A. Britt Isley, Ancel Glink – Presentation
- B. Approval to update the Outdoor Spaces Policy with a reviewed and revised date of July 2025 (Document + Action)
- C. Approval to update the Display, Exhibits, and Charitable Collections Policy with a reviewed and revised date of July 2025 (Document + Action)

5. ADJUSTMENTS TO THE AGENDA

6. CONSENT AGENDA

- A. Approval of the Minutes of the Regular Meeting June 17, 2025 (Document)
- B. Approval of the Minutes of the Trustee Orientation Special Meeting June 28, 2025 (Document)

7. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

8. TRUSTEE REPORTS/COMMENTS

9. TREASURER’S REPORT

- A. June 2025 (Document)

Suggested Motion: I move to approve the June 2025 expenditures as authorized with the balance of the reports to be filed for audit.

10. CORRESPONDENCE AND COMMUNICATIONS

11. EXECUTIVE DIRECTOR’S REPORT

- A. June 2025 Librarians’ Report (Document)
- B. Action Plan FY26 (Document)
- C. Capital Projects Update FY26 (Document at Meeting)
- D. FY24 Certificate for Achievement in Financial Reporting (Document)

E. FY25 Per Capita Grant (Document)

12. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Executive Director Review (EDR) Liaison (President McCauley)
- B. Personnel Liaison (Vice-President Caudill)
- C. Finance Liaison (Treasurer Suykerbuyk)
- D. Building & Grounds Liaison (Trustee Steker)
- E. Bylaws & Policy Liaison (Trustee Sucec)
- F. RAILS Liaison (Trustee Gira)
- G. Foundation Liaison (Trustee Caudill)

13. UNFINISHED BUSINESS

14. NEW BUSINESS II

- A. 25-07-01 Tentative Budget and Appropriation Ordinance (Document + Action)
- B. Approval of Investment Transfer (Document + Action)
- C. Appointment of Board Members to Audit FY25 Meeting Minutes (Action)
- D. Approval of VFD Invoice (Document at Meeting + Action)
- E. Approval of Trustee Expense Reports (Action)
- F. Building and Grounds Critical Issues (Action)

15. ADJOURN TO EXECUTIVE SESSION

- A. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

16. ROLL CALL (If returning from Executive Session)

17. ADJOURNMENT