

Ela Area Public Library District_____BOARD OF TRUSTEES

AGENDA / REGULAR MEETING

June 17, 2025

6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. CONSENT AGENDA ACTION

A. Approval of the Minutes of the Regular Meeting May 20, 2025 (Document)

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary's recommendation to keep minutes closed may be approved as part of the Consent Agenda.

7. TRUSTEE REPORTS/COMMENTS

8. TREASURER'S REPORT

A. May 2025 (Document)

Suggested Motion: I move to approve the May 2025 expenditures as authorized with the balance of the reports to be filed for audit.

9. CORRESPONDENCE AND COMMUNICATIONS

10. EXECUTIVE DIRECTOR'S REPORT

A. May 2025 Librarians' Report (Document)

B. Action Plan FY25 (Document)

C. Capital Projects Update FY26 (Document at Meeting)

D. Trustee Training (Document)

11. SPECIAL COMMITTEE & LIAISON REPORTS

A. Executive Director Review (EDR) Liaison (President McCauley)

B. Personnel Liaison (Vice-President Caudill)

C. Finance Liaison (Treasurer Suykerbuyk)

D. Building & Grounds Liaison (Trustee Steker)

E. Bylaws & Policy Liaison (Trustee Sucec)

- F. RAILS Liaison (Trustee Gira)
- G. Foundation Liaison (Trustee Caudill)

12. UNFINISHED BUSINESS

13. NEW BUSINESS

- A. Approval to Close the Library for Staff Discovery Day on Friday, October 3, 2025 (Document + Action)
- B. Ordinance Authorizing Transfer of Funds to Special Reserve Fund 25-06-17 (Document + Action)
- C. Resolution Closing the Site & Building Fund of the Ela Area Public Library District (Document + Action)
- D. Approval of FY2026 Working Budget (Document + Action)
- E. Approval of Construction Management Agreement (LAMP, Inc) (Action)
- F. Fund Balance Policy (Document + Action)
- G. Approval of Trustee Expense Reports (Action)
- H. Building and Grounds Critical Issues (Action)

14. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

15. ROLL CALL (If returning from Executive Session)

16. ADJOURNMENT