

ELA AREA PUBLIC LIBRARY DISTRICT
Executive Director Review Committee
Meeting Minutes
June 22, 2022
6:00 p.m. Board Room
In Person Meeting at Elea Area Public Library

1. CALL TO ORDER

At 6:02 p.m., President Steker, Chair of the EDR Committee called the meeting to order in the Library Board Room.

2. ROLL CALL

Committee members present: Blank, Steker

Committee members absent: Caudill

A quorum is present.

Other Trustees present: None

Staff present: Executive Director L. Rosenthal

Guests present: None

3. PUBLIC COMMENT

None

4. ADJUSTMENTS TO THE AGENDA

None

5. DISCUSSION OF THE PERFORMANCE REVIEW PROCESS FOR THE EXECUTIVE DIRECTOR

The process for collecting and consolidating feedback was explained. The process included a self-evaluation (new this year) by the Executive Director as well as the collection of electronic feedback from all seven Trustees as well as managers of each department. That feedback was analyzed by the Trustees at Executive Session on May 17, 2022 and June 21, 2022 and is expressed in a formal evaluation document which will be discussed with the Executive Director in Executive session. The entire Board has ownership of the performance review.

6. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS UNDER 5ILCS 120/2(c)(1)

At 6:07 p.m., Trustee Blank moved:

TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF PERSONNEL MATTERS AS ALLOWED UNDER 5ILCS 120/2(C)(1)"

Trustee Steker seconded the motion. The motion passed on a roll call vote.

Ayes (2): Blank, Steker

Absent: Caudill

Nays (0). None

At 6:54 p.m., the Committee returned from Executive Session.

7. ROLL CALL

Committee members present: Blank, Steker

Committee members absent: Caudill

A quorum is present.

Other Trustees present: None

Staff present: Executive Director L. Rosenthal

Guests present: None

8. ADJOURNMENT

Trustee Blank moved to adjourn the meeting. Trustee Steker seconded the motion. The motion passed on a roll call vote.

Ayes (2): Blank, Steker

Absent: Caudill

Nays (0): None

The meeting was adjourned at 6:55 p.m.

Crystal Steker, Chair of EDR Committee

Approved at the next Regular Meeting of July 19, 2022