

Ela Area Public Library District_____BOARD OF TRUSTEES

AGENDA / REGULAR MEETING

May 20, 2025

6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. INSTALLATION OF NEW TRUSTEES (OATH OF OFFICE)

A. Oath of Office for elected trustees

4. ROLL CALL

5. REPORT OF NOMINATING COMMITTEE MEETING

A. Proposed Slate Of Candidates for Board Officers (Document)

6. ELECTION OF EXECUTIVE OFFICERS (Action)

7. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

8. ADJUSTMENTS TO THE AGENDA

9. CONSENT AGENDA ACTION

A. Approval of the Minutes of the Regular Meeting April 15, 2025 (Document)

B. Approval of the Minutes of the Executive Session of the Regular Meeting April 15, 2025 (Document)

C. Approval of the Minutes of the Nominating Committee Meeting May 6, 2025 (Document)

D. Approval of the Minutes of the Committee of the Whole Finance Committee Meeting May 6, 2025 (Document)

10. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session. But the current Secretary's recommendation to keep minutes closed may be approved as part of the Consent Agenda.

11. TRUSTEE REPORTS/COMMENTS

12. TREASURER'S REPORT

A. April 2025 (Document)

Suggested Motion: I move to approve the April 2025 expenditures as authorized with the balance of the reports to be filed for audit.

13. CORRESPONDENCE AND COMMUNICATIONS

14. EXECUTIVE DIRECTOR'S REPORT

- A. April 2025 Librarians' Report (Document)
- B. Action Plan FY25 (Document)
- C. Capital Projects FY26
- D. New Trustee Orientation

15. UNFINISHED BUSINESS

16. NEW BUSINESS

- A. Liaison Assignments (Document + Action)
- B. FY26 Working Budget Presentation (Document)
- C. Impact Fee Reimbursement to Fremont Public Library District (Document + Action)
- D. Approval to continue not participating in a non-resident cardholder program (Document + Action)
- E. Approval of the NSDC/Overdrive Invoice (Document + Action)
- F. Architect's Agreement (Product Architecture + Design + JRA Landscape Architecture)-OSLAD Grant Proposal (Document + Action)
- G. Construction Management Agreement (LAMP, Inc) (Action)
- H. Approval of Trustee Expense Reports (Action)
- I. Building and Grounds Critical Issues (Action)

17. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Executive Director Review (EDR) Liaison (President)
- B. Personnel Liaison (Vice-President)
- C. Finance Liaison (Treasurer)
- D. Building & Grounds Liaison (Trustee)
- E. Bylaws & Policy Liaison (Trustee)
- F. RAILS Liaison (Trustee)
- G. Foundation Liaison (Trustee)

18. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

19. ROLL CALL (If returning from Executive Session)

20. ADJOURNMENT