

AGENDA/REGULAR MEETING

November 18, 2025

6:00p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT (Policy No: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

4. ADJUSTMENTS TO THE AGENDA

5. NEW BUSINESS I

- A. FY2025 Annual Comprehensive Financial Report (ACFR) Presentation - Lauterbach & Amen (Document)
- B. Accept FY2025 ACFR as Presented (Action)

6. CONSENT AGENDA

- A. Approval of the Minutes of the Regular Meeting October 21, 2025 (Document)

7. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

8. TREASURER'S REPORT

- A. October 2025 (Document)

Suggested Motion: I move to approve the October 2025 expenditures as authorized with the balance of the reports to be filed for audit.

9. TRUSTEE REPORTS/COMMENTS

- A. ILA Reports

10. CORRESPONDENCE AND COMMUNICATIONS

11. EXECUTIVE DIRECTOR'S REPORT

- A. October 2025 Librarians' Report
- B. Action Plan FY25/26

12. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Executive Director Review (EDR) Liaison (President McCauley)
- B. Personnel Liaison (Vice-President Caudill)
- C. Finance Liaison (Treasurer Suykerbuyk)

- D. Building & Grounds Liaison (Trustee Steker)
- E. Bylaws & Policy Liaison (Trustee Sucec)
- F. RAILS Liaison (Trustee Gira)
- G. Foundation Liaison (Trustee Caudill)

13. UNFINISHED BUSINESS

- A. Identity Protection Act Policy (Document + Action)
- B. Approve the Secretary's Report of the Closed Session Minutes Review and Destruction of All Audio Recordings Made Prior to April 1, 2024 (Document + Action)

14. NEW BUSINESS II

- A. Approve Ordinance 25-11-01 Levying Taxes for Library Purposes for FY2026/2027 (Document + Action)
- B. Approve Annual Report of Receipts and Disbursements (Document + Action)
- C. Board Self-Evaluation Discussion
- D. Review and Approve Conference Room Policy (Document + Action)
- E. Approval of Trustee Expense Reports (Action)
- F. Building and Grounds Critical Issues (Action)

15. ADJOURN TO EXECUTIVE SESSION

- A. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

16. ROLL CALL (If returning from Executive Session)

17. ADJOURNMENT