

AGENDA / REGULAR MEETING

September 16, 2025

6:00 p.m. 2nd Floor Conference Room

1. REGULAR MEETING – CALL TO ORDER

2. ROLL CALL

3. ADJOURN TO BUDGET AND APPROPRIATION

4. ROLL CALL

5. PUBLIC COMMENT (Policy No.: 1.10)

In accordance with the Illinois Open Meetings Act, the Ela Area Public Library Board of Trustees provides an opportunity for public comment at all board meetings. Please sign in by 6:00 p.m.

6. ADJUSTMENTS TO THE AGENDA

7. NEW BUSINESS I

A. Approval of the 25-07-01 Budget and Appropriation Ordinance (Document + Action)

B. Approval of the trade package 23A-1 HVAC with Martin Peterson Company, Inc of Kenosha, WI (Document + Action)

C. Construction Management Agreement and Exhibit A HVAC Updates (LAMP, Inc) (Document +Action)

8. CONSENT AGENDA ACTION

A. Approval of the Minutes of the Regular Meeting July 15, 2025

9. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Note: If Closed Session Minutes are removed from Consent Agenda for discussion, this must take place in Closed Session.

10. TREASURER’S REPORTS

A. July 2025 (Document)

B. August 2025 (Document)

Suggested Motion: I move to approve the July and August 2025 expenditures as authorized with the balance of the reports to be filed for audit.

11. TRUSTEE REPORTS/COMMENTS

12. CORRESPONDENCE AND COMMUNICATIONS

13. EXECUTIVE DIRECTOR’S REPORT

- A. July & August 2025 Librarians' Reports (Document)
- B. FY25 IPLAR (Document)
- C. Action Plan 2025-2026 (Document)

14. SPECIAL COMMITTEE & LIAISON REPORTS

- A. Executive Director Review (EDR) Liaison (President McCauley)
- B. Personnel Liaison (Vice-President Caudill)
- C. Finance Liaison (Treasurer Suykerbuyk)
- D. Building & Grounds Liaison (Trustee Steker)
- E. Bylaws & Policy Liaison (Trustee Sucec)
- F. RAILS Liaison (Trustee Gira)
- G. Foundation Liaison (Trustee Caudill) (Document)

15. UNFINISHED BUSINESS

16. NEW BUSINESS II

- A. OSLAD Grant Proposal Presentation – Ziarnik (Document)
- B. Resolution 25-09-01 OSLAD Funding and Regulations (Document + Action)
- C. Ordinance 25-09-01 Maintenance and Management of Grounds and Facilities (Document + Action)
- E. Approval of Trustee Expense Reports (Action)
- F. Building and Grounds Critical Issues (Action)

17. ADJOURN TO EXECUTIVE SESSION

- A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS BY 5 ILCS 120/2(c)(1)
- B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)
- C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

18. ROLL CALL (If returning from Executive Session)

19. ADJOURNMENT