

REGULAR MEETING MINUTES

April 20, 2021

6:00 p.m. Board Room

Blended Remote (via Zoom) /

In Person Meeting at Ela Area Public Library

Members of the public can listen by phone or view/listen online to the meeting using Zoom (zoom.us). Members of the public will be able to comment via Zoom during the Public Comment period. Public comments can also be emailed to the Board via email at public.comments@eapl.org. Comments for the Meeting that are received by 1pm Tuesday, April 20th will be read during the Public Comment period.

- Please click the link below to join the webinar:
- <https://us02web.zoom.us/j/85359095515?pwd=ZENHT0ISQ2J6VXQ2OWt5MHBHU1V4QT09>
- Passcode: 885083

- For those who want to listen via phone, please use the following telephone number:
888 475 4499 (Toll Free) or 877 853 5257 (Toll Free)
When prompted, dial Webinar ID: 853 5909 5515

1. REGULAR MEETING – CALL TO ORDER

At 6:00 p.m. President Corzine called the Regular Meeting to order.

2. ROLL CALL

Trustees present in person: Corzine, Stamoolis

Trustees present remotely via Zoom: Blank, Caudill, Hurst, Stanonik, Steker

Absent:

Staff present in person: Executive Director L. Rosenthal

Staff present via Zoom: M. Creel, E. Christianson, C. Pedersen, M. Povilonis, C. Wagner, N. Ziarnik

Guest present in person:

Guest present via Zoom: J. Barrington, S. Harrod, C. McCauley,

3. PUBLIC COMMENT

None

4. ADJUSTMENTS TO THE AGENDA

To move 10. B Director Report - John Barrington, Ela Township Assessor to before the Consent Agenda.

John Barrington discussed and answered questions about the commercial and industrial appraisal review process. Informed the Board that they did not spend as much money as

anticipated and only billed \$1,300 for the Library's share of the total appraisal cost of \$24,800.

Future updates will be passed along through Executive Director Rosenthal.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting March 16, 2021 (Document)

B. Approval of the Minutes of the Nominating Committee Meeting April 13, 2021 (Document)

C. Approval of the Minutes of the Executive Director Review Subcommittee of the Personnel Committee Meeting April 13, 2021 (Document)

D. Approve the Secretary's report of the Closed Session Minutes review and destruction of all audio recordings made prior to October 1, 2019 (Document)

Trustee Blank moved:

"To amend the motion to move 5A, B, & C to #6."

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

Trustee Blank moved:

"To Approve 5D in the Consent Agenda ."

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

6. APPROVAL OF ITEMS MOVED FROM CONSENT AGENDA

Trustee Blank moved:

"To Approve the Minutes of the Regular Meeting March 16, 2021 from the Consent Agenda with the Correction of item 10B taking out the duplicate next year's."

Trustee Hurst seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

Trustee Stanonik moved:

“To Approve the Minutes of the Nominating Committee Meeting April 13, 2021 with the correction of Chris Pedersen’s name and the correction of time to 5:30pm.”

Trustee Blank seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

Trustee Hurst moved:

“To Approve the Minutes of the Executive Director Review Subcommittee of the Personnel Committee Meeting April 13, 2021 with the correction of the spelling of Chris Pedersen’s name.”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

7. TRUSTEE REPORTS/COMMENTS

Trustees Stanonik, Blank, and Caudill liked the alternative polling place entrance and clear signage that was used for election day.

President Corzine expressed thanks and appreciation to Trustees Jeanette Stanonik and Jim Stamoolis for their dedicated service to the Library. Flowers were sent to Trustee Stanonik at home and President Corzine presented a plaque to Trustee Stamoolis on behalf of the Library.

Trustee Blank inquired about being able to meet in person for the swearing in of new Trustees at the May meeting. Executive Director Rosenthal explained that the Governor’s disaster proclamation enables units of government to conduct meetings and vote remotely. If 3 trustees were to attend in-person then the meeting would be considered and “in person” meeting and any Trustees attending via Zoom would not be able to vote. In addition, holding the meeting in person would mean inviting the public to attend the physical meeting, and the Library is not holding in-person programming yet. Executive Director Rosenthal thought that in-person meetings as well as programming will happen by September. Therefore it was determined that the new Trustees will be sworn in remotely via Zoom at the May meeting.

Trustee Blank suggested the Board conduct self-evaluations prior to the May Meeting. The self-evaluation form will be sent out by Trustee Steker prior to the May meeting.

Trustees Steker and Caudill attended the April trustee forum. Trustee Caudill reminded the others that the final forum “Bootcamp for Trustees” is upcoming on May 15th.

Trustee Steker spoke about the Forum that focused on Diversity, Equity, and Inclusion and how beneficial she found it and thought it was well done and interesting.

It was confirmed that Trustee Stamoolis and Trustee Stanonik remain trustees until the May meeting.

8. TREASURER'S REPORT

A. March 2021

Trustee Blank moved:

“To Approve the March 2021 Expenditures as Authorized with the Balance of the Reports To Be Filed For Audit.”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications items were made available in the Board Packet.

10. EXECUTIVE DIRECTOR'S REPORT

A. March 2021

- Executive Director Rosenthal informed the Board that she is working with managers to construct a balanced budget for FY2022. It was decided that the Finance Committee meeting will take place on Tuesday, May 4th.
- Opportunity to have updated photo for the Board website is available for Trustees.
- ILA memberships will be renewed for all trustees.
- With the availability of the Open Gov statistics on the Library's webpage, the Excel statistical spreadsheet will be eliminated from the board packet.
- The Board asked about the timeline for a new Library logo. They were assured that Board feedback will be sought prior to any decisions being made.

C. COVID Re-Opening Plans

- Library will reopen for full 70 hours beginning on May 3rd.
- Material quarantining has ended.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee: No Report

B. Finance Committee: No Report

C. Nominating Committee: No Report

D. Personnel Committee: No Report

E. Policy Committee: No Report

F. Bylaws Committee: No Report

12. SPECIAL COMMITTEE REPORTS

13. UNFINISHED BUSINESS

14. NEW BUSINESS

A. Behavioral Policy

Trustee Stamoolis moved:

“To approve 2.6 Behavior Policy with no changes with a reviewed date of 4/21.”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

B. Unsupervised Children Policy

Trustee Caudill moved:

“To approve updating the Unsupervised Children Policy with a reviewed and revised date of 4/21.”

Trustee Stanonik seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

C. Fund Balance Policy

Trustee Caudill moved:

“To approve updates to the library board policy 1.11 Fund Balance Policy with a reviewed and revised date of 4/21.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

D. Special Reserve Fund Plan

Trustee Blank moved:

“To approve ordinance 21-04-01 Special Reserve Fund Plan with target accumulations of \$5,000,000 for building improvements.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

E. EAPL Foundation

The Board asked Executive Director Rosenthal to move forward in establishing the foundation.

F. FY2022 Action Plan

Trustees commented on the well-thought-out plan.

Trustee Caudill moved:

“To Accept the FY2022 Action Plan as Presented.”

Trustee Steker seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

G. Approval of Trustee Expense Reports

None

H. Building and Grounds Critical Issues

None

15. EXECUTIVE (CLOSED) SESSION

A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS

5ILCS 120/2(c)(1)

At 8:15 p.m. Trustee Blank moved:

“To go into Executive session for the discussion of personnel matters 5ILCS 120/2(c)(1).”

Trustee Caudill seconded the motion and it carried on a unanimous roll call vote of all Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

ABSENT (0):

ABSTAIN (0):

At 8:57 p.m., the Board returned to open session. President Corzine called the open session to order.

The following Trustees were present in person: Corzine, Stamoolis

Trustees present remotely via Zoom: Blank, Caudill, Hurst, Stanonik, Steker

Absent:

Staff present in person:

Staff present via Zoom: Assistant Director Christianson, C, Pedersen

Guest present via Zoom: S. Harrod

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMINENT LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION
MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)**

16. ADJOURNMENT

At 8:58 p.m. Trustee Blank moved:

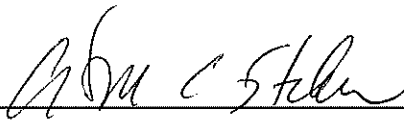
“TO ADJOURN.”

Trustee Caudill seconded the motion and it carried on a unanimous voice vote of Trustees present.

AYES (7): Blank, Caudill, Corzine, Hurst, Stamoolis, Stanonik, Steker

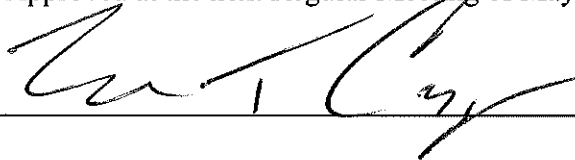
ABSENT (0):

ABSTAIN (0):



Crystal Steker, Secretary

Approved at the next Regular Meeting of May 18, 2021



Eric Corzine, President