iMovie Quick Start Guide

1. Starting a new project
2. Navigating iMovie and importing footage
3. Selecting clips for your project
4. Titles, transitions, durations, and playback
5. Change Duration
6. Simple Video Edits
7. Finalizing (Sharing) your project

1) Starting a new Project

Open iMovie by clicking icon on bottom of screen:

iMovie will open into the Projects window. Click the Plus Sign in the upper left and then click Movie to start your project. Note that you can create a movie trailer as well. (You can also access these options from the File menu at the top of your computer screen).

If you wish, you can select from among several Themes. To access themes, click settings on the right side of iMovie and then click the Theme button.

To preview a Theme thumbnail, move your cursor over that thumbnail and click the Play button that appears. To choose a theme click Change in the lower right corner. You can also change your theme after the initial selection.
2) Navigating iMovie and importing footage
To create a movie in iMovie, you will need to import video footage from your camera to the Mac computer.

To begin, connect recording device to front of the computer (located below on the left side)

To import from a camera, camcorder, SD card, or flash drive:
- Connect your device to the computer with the cable that came with it and then turn on the device. If you are using a camcorder set it to PC Mode. If your device uses an SD card, insert it into the slot on your Mac or into an external card reader.
- Click the Import Media button in the toolbar on the upper left of iMovie.
- In the Import window, select your device or SD card in the Cameras section or your flash drive in the Devices section of the sidebar. The window displays thumbnails on your device. Click Import All or Import Selected.
  - Click Play button to play or pause (or use the Space Bar)
  - To go to next or previous video, click the Next or Previous button
  - To fast-forward click Next button and hold down the mouse button
  - To rewind click the Previous button and hold down the mouse button

To import from a tape-based camera:
- Connect the camcorder to the Mac using the cable that came with it. For best results, it is recommended that you import the video using the same camcorder you used to record. Turn on camcorder and set it to VTR or VCR mode.
- Click the Import button in the toolbar on the left side of iMovie.
- To quickly navigate between clips, fast-forward, or rewind, place the pointer over the preview in the top portion of the Import window and do any of the following:
  - Click Play button to play or pause (or use the Space Bar)
  - To go to next or previous video, click the Next or Previous button
  - To fast-forward click Next button and hold down the mouse button
  - To rewind click the Previous button and hold down the mouse button
To record video directly into iMovie:

- Click Import Media.
- Choose Display iSight in the upper left. A new window will open. iMovie will record what is shown in the window.
- Click the red button to start recording. Click the red button again when you are ready to stop.

* You are now ready to edit raw video. See below for main parts of iMovie:

### The main parts of iMovie

- **Source Video**
  - Show all events from that can be used for editing

- **Content Library**
  - Add music, text backgrounds and transitions

- **Adjustments**
  - Where to make audio and video adjustments

- **Viewer**
  - Your video plays here

- **Events Library**
  - Where events (groups of clips) are displayed

- **iMovie Project (Timeline)**
  - Used for editing. Shows the current position in a clip

- **Settings**
  - Set a theme, apply a filter effect & more

### 3) Selecting clips for your project

**To select a single clip:**

- From the footage at the top, double click the clip so that a yellow border appears around it. Use the “handles” at the sides of the yellow border to shorten or lengthen clip.
- Then drag the clip into the New Project area (you will see dotted outlines).
To select multiple clips:

- Select a number of individual clips by holding down the **Command** key as you clip the clips you want to select.
- Select all clips by first selecting a single clip and then choosing **Edit > Select All** from the grey menu bar at the top of your screen.
- Drag them into your project.
- Once clips are in your project, you can rearrange them by clicking and dragging. You can also delete clips by highlighting the clip, clicking **edit** from the top menu, and then selecting **Delete**.

### 4) Photos, Titles, transitions, and audio

#### Photos

- To add a **Photo** to your project you first need to import them into Mac Photos. Then you can access them in **iMovie** by highlighting **Photos Library** under **LIBRARIES** on left.
- Open the **Photos event** in which you wish to access photos. Highlight photo you want and drag it into the project. Highlight the photo in the project for cropping options.

#### Titles

To add a **Title** to your project, click the **Title** button from the **CONTENT LIBRARY** at the top of iMovie.

Then you can browse the **Title** options. Some are animated: to preview and animation, place cursor over the title thumbnail, click and hold, and then drag across thumbnail from left to right.

Add a title by choosing one of the following options:

- If you want the title to appear **over** your video, drag it **over** the clip in which you want it to appear. When you drag a title to the middle of the clip it spans the entire clip. If you drag a title toward the end of the clip it aligns with that end of the clip.

- If you want to add a title, but not over the video, add it to a location (most likely the beginning), just as you would if it were a video clip.

- If you want the title to appear over a solid-color background or an Apple-designed background: Click **Maps and Backgrounds** under **Backgrounds** in the **CONTENT LIBRARY**. Drag the background you want into your project. Then click **Titles** and drag the title you want and drop it over the background.

- Select placeholder text in the viewer by double-clicking it until highlighted. Then type your own text.
- To see how title appears, click the Play button under the Viewer.
- Once titles are in your project, you can rearrange them by clicking and dragging them or delete them by right-clicking them and choosing **Delete**.
**Transitions**

- To access Transitions for use between video clips, highlight **Transitions** at the top of iMovie. Several transitions theme thumbnails will appear at the top.

- To preview a specific transition, click on top of the thumbnail and then drag the mouse from left to right.
- Highlight and drag transition into project at the bottom. A small vertical line will appear at the location in which you will move the Transition.

**Audio**

- To add audio from CD, you will need to import the CD into iTunes first.
- Click Audio at the top and choose one of three options.
  - iTunes
  - Sound Effects
  - Garage Band
- Choose one of the options (such as Sound Effects). Sound clips will open. Highlight desired clip and drag it into project. Sound will appear as a green bar under video clips. You can drag the sound clip to different parts of your project as well.

**To Record Audio**

- To record your own audio into iMovie, place the cursor over the location in your project in which you want to begin recording. You will have a white vertical line on the place it begins to record.
- Click the microphone at the lower left of the Viewer:
- Click the Record button (red circle):
- A three-second count will begin. After the count you can start recording by speaking directly into the Samson microphone on the left of the monitor.
- The video will play along as you record.
- Click the Record button again when you are finished recording to stop.
- Once the audio clips are in your project, you can rearrange them by clicking and dragging them. You can delete them by highlighting, clicking **Edit** and then choosing **Delete**.
5) Change clip duration

For a Photo, Title or Backgrounds

- Highlight clip, click and hold one of the sides, and drag to drag it to make it larger or smaller.
- OR highlight clip and click the “I” icon in the Viewer. A Duration box will appear in which you can change the length if clip. Then hit Enter key.
- For multiple clips click the Command key and click each clip you wish to use. Then click the “I” in the Viewer and change the duration.
- To choose all clips select Edit from the menu at top (grey line) and then click Select All.

For Transitions

- Double click the transition icon within your project.
- A popup will appear in which you can change the Duration.
- Then click Apply (or Apply to All if you want the Duration to apply to all transitions).

For Sound Clips

- Place your cursor at the end of the clip (green bar).
- A small white vertical line will appear and an arrow pointing toward the left.
- Click and hold to drag inward to shorten (or back outward if you wish to make it larger).

6) Video Edits

1. **Color Balance:** Auto Adjust or match color, white balance, and skin-tone balance
2. **Color correction:** Adjust the contrast, saturation, and temperature
3. **Cropping:** Fit, crop to fill, and the “Ken Burns Effect”
4. **Stabilization:** Stabilize shaky video
5. **Volume:** Automatically enhance the audio or make specific adjustments
6. **Noise reduction and equalizer:** Reduce background noise
7. **Speed:** Slow down or speed up your video
8. **Clip filter and audio effects:** Add special video and audio effects to your clip (you can use different effects for different clips if you wish)
9. **Clip information:** Shows general information for selected clip
7) Sharing your project

To Share Online

- You can publish your iMovie project to a number of popular sharing websites.
- Click Share on the upper right of the program. You can also go from File at the top and Share.
- All of you online sharing options will appear; in particular, iTunes, YouTube, Facebook, Vimeo, and CNN iReport.
- You will need to have a login and password to Share your project to any of these online options.

Publish to YouTube (The other Online options follow roughly the same instructions as YouTube).

- Select a movie, trailer, or clip in the browser. Click the Share button in the toolbar, and then click YouTube.
- In the dialog that appears, do any of the following:
  - Set the title of the shared movie: Click the name at the top, and type a new name.
  - Set the description of the shared movie: Click in the Description field, and type new text.
  - Set tags for the shared movie: Click in the Tags field, and type tag names separated by commas.
  - Set the size of the shared movie: Click the Size pop-up menu and choose an option.
  - Set a YouTube video category for the shared movie: Click the Category pop-up menu and choose an option.
  - Set a YouTube privacy setting for the shared movie: Click the Viewable By pop-up menu and choose an option.
- Sign in to your YouTube account: Click the button in the lower-left corner of the dialog and enter your account name and password Click Next and follow the onscreen instructions.
- After the share process is complete, click Visit in the “Share Successful” notification to view your movie on YouTube.
To Export to an MP4 file

- An MP4 file is a common movie file type that is compatible with both Macs and PCs.
- You can export your movie as a file to use with other applications.
- Click the Share button at the top right of the toolbar, and then click File.
- Set the title of the shared movie. You can adjust quality by clicking the arrows. Click Next.
- Note that saving takes a long time. The higher the quality, the longer it will take to save.
- Navigate to the location where you want to save the file, and click Save.

• A progress indicator will appear on the right side of the toolbar (it looks somewhat like a clock). Click the progress indicator to see details. The indicator disappears when the operation has finished.
• You can then save your project to a Flash Drive or Burn to a DVD. See Quick Start instructions on how to use Toast to burn a DVD.
• If you wish to save an Unfinished project in order to complete at a later time, please see the Quick Start Instructions: Saving an unfinished iMovie project for completion later.