

**ELA AREA PUBLIC LIBRARY DISTRICT  
EXECUTIVE DIRECTIVE SEARCH COMMITTEE MEETING  
March 3, 2020**

**1. CALL TO ORDER**

At 6:17 p.m. President Corzine called the Committee Meeting to order. Roll call was taken:  
Trustees Present: Blank, Caudill, Corzine, Fuller, Hurst  
Trustees Absent: Stamoolis, Steker  
Staff Present: Interim Director Christenson, HR Manager Creel  
Guests Present: S. Harrod

**2. ADJUSTMENTS TO THE AGENDA**

Public comment was moved before the Consent Agenda.

**4. PUBLIC COMMENT**

None.

**3. CONSENT AGENDA**

**A. Approval of the Minutes of the Executive Director Search Committing Meeting February 24, 2020 (Document)**

**B. Approval of the Minutes of the Executive Session of the Executive Director Search Committee Meeting February 24, 2020 (Document)**

**C. Approval of the Minutes of the Executive Director Search Committee Meeting February 25, 2020 (Document)**

**D. Approval of th Minutes of the Executive Sessions of the Executive Director Search Committee Meeting February 25, 2020 (Document)**

Trustee Blank moved:

**“TO APPROVE THE CONSENT AGENDA WITH THE CORRECTION OF TYPOS IDENTIFIED IN THE EXECUTIVE SESSIONS’ MEETING MINUTES.”**

Trustee Hurst seconded the motion and it passed on a unanimous voice vote of all trustees present.

**5. DISCUSSION OF CURRENT JOB DESCRIPTION AND REQUIRED AND PREFERRED COMPETENCIES**

M. Creel presented a draft of an updated job description for the Executive Director position. Responsibilities and competencies were discussed. The updated job description will be sent to all trustees for review, prior to sending to the recruitment firm who will use it in preparation for a proposed committee meeting on March 17, 2020.

**6. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION OF EMPLOYMENT/APPOINTMENT MATTERS UNDER 5ILCS 120/2(c)(1)**

None

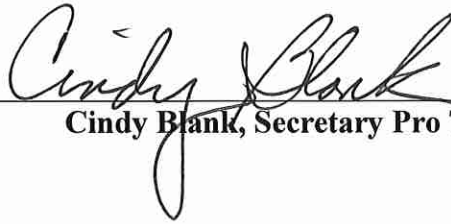
Trustee Blank moved:

7. **ADJOURNMENT**

Trustee Hurst moved:

**"TO ADJOURN"**

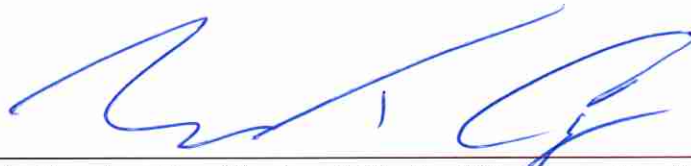
Trustee Fuller seconded the motion and it carried on a unanimous voice vote of all trustees present. The meeting was adjourned at 7:42 p.m.



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Cindy Blank, Secretary Pro Tem

**Approved at the Regular March Board Meeting on March 17, 2020**



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**Eric Corzine, President and Chair of the Executive Search Committee**