

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
April 19, 2016**

1. REGULAR MEETING - CALL TO ORDER

At 6:08 p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Dewey, Rossow, Stamoolis, Stoval

Trustees absent: Caudill, Hafez

Staff present: Executive Director Womack, Assistant Director Christianson,
S. Hyson, S. Haase

Guests Present: S. Harrod

3. PUBLIC COMMENT

None.

4. ADJUSTMENTS TO THE AGENDA

None.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting 3/15/16

B. Approval of the Minutes of the Finance Committee Meeting 3/1/16

Trustee Stamoolis moved:

“TO APPROVE THE MINUTES IN THE CONSENT AGENDA.”

Trustee Stoval seconded the motion and it carried on a unanimous voice vote.

ABSTAIN: (1) Rossow

6. TRUSTEE REPORTS/COMMENTS

Trustee Stamoolis commented on his visit to the post office in Barrington about the wait time for passport appointments there. He observed a customer being turned away from their appointment and wanted to tell them to visit Ela.

Vice President Rossow mentioned that many people have commented positively to him about no fines. He also mentioned Ela is a progressive library.

President Blank admitted that she was originally a skeptic about no fines but it has worked out very well.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

None.

8. TREASURER'S REPORT

A. March 2016

Trustee Dewey moved:

“TO APPROVE THE MARCH 2016 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Rossow seconded the motion and it carried on a unanimous roll call vote.

AYES (5): Blank, Dewey, Rossow, Stamoolis, Stoval

ABSENT (2): Caudill, Hafez

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR'S REPORT

- Executive Director Womack attended the Public Library Association conference in Denver.
- Executive Director Womack is heading the group at CCS that is looking into open source software options for our system.
- Executive Director Womack has been asked to run for VP/President Elect of CCS.
- Interviewed two candidates for the open position of Assistant Director of Discovery and Technology. In negotiations now for the position.
- Changes to passport processing procedures is working well.
- The Statement of Economic Interest forms have been completed by all Trustees.

11. STANDING COMMITTEE REPORTS

None.

12. SPECIAL COMMITTEE REPORTS

None.

13. UNFINISHED BUSINESS

A. Executive Director Review Process

President Blank distributed an action plan for the Executive Director to the Trustees. Executive Director discussed the action plan.

14. NEW BUSINESS

A. Privacy and Confidentiality Policy

Will be discussed further at the May Board meeting.

B. October 21 Staff Training Day

Trustee Stamoolis moved:

“TO APPROVE THE CLOSING THE LIBRARY ON OCTOBER 21, 2016 FOR A STAFF TRAINING DAY.”

Trustee Dewey seconded the motion and it carried on a unanimous voice vote.

C. Building and Grounds Critical Issues

Executive Director Womack would like Building and Grounds Critical Issues to be a line item on all future agendas.

D. Statistics Dashboard

Further discussion at the June meeting.

At 7:52 p.m. Trustee Dewey moved:

“TO GO INTO EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c) (1).”

Trustee Stoval seconded the motion and it carried on a roll call vote

AYES (5): Blank, Dewey, Rossow, Stamoolis, Stoval

ABSENT (2): Caudill, Hafez

15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL MATTERS 5ILCS 120/2 (c)(1)

At 9:11 p.m., President Blank called the Regular Meeting back to order noting the presence of the following trustees

Present (5): Blank, Dewey, Rossow, Stamoolis, Stoval

Absent (2): Caudill, Hafez

Trustee Stamoolis moved:

“THAT THE PROPOSED COMPENSATION INCREASE FOR THE EXECUTIVE DIRECTOR THAT WAS DECIDED UPON IN EXECUTIVE SESSION BE APPROVED BY THE BOARD.”

Trustee Rossow seconded the motion and it was passed by a roll call vote.

AYES (5): Blank, Dewey, Rossow, Stamoolis, Stoval

ABSENT (2): Caudill, Hafez

B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING, PROBABLE, OR IMMEDIATE LITIGATION AS ALLOWED BY 5 ILCS 120/2(c)(11)

None.

C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION MINUTES AS ALLOWED BY 5 ILCS 120/2(c)(21)

None.

16. ADJOURNMENT

At 9:14 p.m. the meeting was adjourned by the unanimous consent of all trustees present.

Assistant Director Christianson, Secretary Pro Tem

Approved at the next Regular Meeting of May 17, 2016

Cindy Blank, President