

**ELA AREA PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Meeting
October 20, 2015**

1. REGULAR MEETING - CALL TO ORDER

At 6:02 p.m. President Blank called the Regular Meeting to order.

2. ROLL CALL

Trustees physically present: Blank, Caudill, Stamoolis, Stoval

Trustees absent: Hafez, Hall, Rossow

Staff present: Executive Director Womack, Assistant Director Christianson,
Anne Belden-Head of Reference, S. Hyson, S. Haase

Guests Present: S. Harrod

3. PUBLIC COMMENT

Executive Director Womack answered Mr. Harrod's question about library fees for lost materials.

4. ADJUSTMENTS TO THE AGENDA

To move **14. B. Department Updates/Overview by Anne Belden, Head of Reference** to after **4. ADJUSTMENTS TO THE AGENDA.**

14. B. Department Updates/Overview by Anne Belden, Head of Reference

An overview of the Reference department was provided.

5. CONSENT AGENDA

A. Approval of the Minutes of the Regular Meeting 9/15/15

B. Approval of the Minutes of the Ad Hoc Committee for Board Development Meeting 8/13/15

Trustee Caudill moved:

"TO APPROVE THE MINUTES FROM A. AND B. UNDER THE CONSENT AGENDA."

Trustee Stamoolis seconded the motion and the Minutes were approved by a unanimous voice vote of all Trustees present.

6. TRUSTEE REPORTS/COMMENTS

Trustee Caudill is pleased and grateful that several fellow Trustees will be able to attend the ILA Conference trustee day programming and the presentation of the Trustee of the Year Award.

7. APPROVAL OF MINUTES OF LAST MEETING AS REVIEWED OR CORRECTED

C. Approval of the Minutes of the Special Meeting 8/27/15

Trustee Caudill moved:

“TO APPROVE THE MINUTES OF THE SPECIAL MEETING 8/27/15 AS AMENDED.”

Trustee Stoval seconded the motion and the Minutes were approved by a unanimous voice vote of all Trustees present.

8. TREASURER’S REPORT

A. September 2015

Trustee Caudill moved:

“TO APPROVE THE SEPTEMBER 2015 EXPENDITURES AS AUTHORIZED WITH THE BALANCE OF THE REPORT TO BE FILED FOR AUDIT.”

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (4): Blank, Caudill, Stamoolis, Stoval

ABSENT (3): Hafez, Hall, Rossow

9. CORRESPONDENCE AND COMMUNICATIONS

The Communications folder was made available for all Trustees physically present to review.

10. EXECUTIVE DIRECTOR’S REPORT

A. September 2015

- Many good comments have been received on the no late fees.
- Assessment appeals could affect the Library’s rate for levying.
- The Buildings & Grounds Committee met, and recommended authorizing the expenditure of funds for minor parking lot repair and a preventative maintenance project for the north-facing gutters, in the amount of \$10,500 and \$8,500, respectively. The Board will be asked to ratify those recommendations at the November board meeting.
- Executive Director Womack met with a consultant from the Village of Lake Zurich regarding a sign ordinance. The ordinance would not affect the Library’s outdoor sign.
- Executive Director Womack gave an update on the Route 53 bypass. The plans for funding the bypass will most likely reduce future revenues for the Library.
- Pathway Senior Living, being built in Lake Zurich, have paid the Library their Impact fee in the amount of \$14,400.
- The Per Capita Grant deadline has been moved to January.
- The Staff Institute Day on October 16th was a big success. Thank you to Assistant Director Christianson and the Staff Development committee for setting it up.

11. STANDING COMMITTEE REPORTS

A. Building & Grounds Committee

Trustee Stamoolis gave a report on the Building and Grounds Committee meeting of September 21, 2015.

12. SPECIAL COMMITTEE REPORTS

C. Ad-hoc Committee for Board Development

Executive Director Womack will follow up with Vice President Rossow regarding outstanding evaluation responses and set a date for a committee meeting.

13. UNFINISHED BUSINESS

None.

14. NEW BUSINESS

A. Resolution Determining Amount of Money Necessary To Be Raised By Taxation for 2016/2017 Fiscal Year

Trustee Stoval moved:

“TO APPROVE RESOLUTION NO. 15-10-1 RESOLUTION DETERMINING AMOUNT OF MONEY ESTIMATED TO BE NECESSARY TO BE RAISED BY TAXATION FOR 2016/2017 FISCAL YEAR.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote.

AYES (4): Blank, Caudill, Stamoolis, Stoval

ABSENT (3): Hafez, Hall, Rossow

C. Changes to LIMRiCC Bylaws Regarding Administration of Health Insurance Benefits

Trustee Caudill moved:

“TO APPROVE ORDINANCE 15-10-2 WHICH WILL APPROVE THE PROPOSED AMENDMENTS TO LIMRiCC’S BYLAWS AND INTERGOVERNMENTAL AGREEMENTS AS DESCRIBED IN LIMRiCC’S LETTER TO OUR LIBRARY DATED SEPTEMBER 8, 2015 REGARDING OUR UNEMPLOYMENT COMPENSATION CLAIM PROGRAM.”

Trustee Stamoolis seconded the motion and it carried on a unanimous roll call vote.

AYES (4): Blank, Caudill, Stamoolis, Stoval

ABSENT (3): Hafez, Hall, Rossow

D. Proposed Changes to Health Insurance Subsidy Formula (unrelated to item C)

Trustee Stamoolis moved:

“TO APPROVE RECOMMENDED CHANGES FOR HEALTH INSURANCE SUBSIDIES AS PRESENTED AT THE OCTOBER 2015 BOARD MEETING WITH THE ATTACHED SCHEDULE.”

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (4): Blank, Caudill, Stamoolis, Stoval

ABSENT (3): Hafez, Hall, Rossow

E. Discussion of Statistics Dashboard

Examples were presented at the meeting. The Board discussed their preferences.

F. Discussion of a Holiday Party

The board discussed the possibility of a holiday party in January. Executive Director will ask Trustee Hafez to research ideas and offer suggestions for the gathering.

G. Closing the Library on February 26, 2016 for a Staff Institute Day

Trustee Caudill moved:

**“TO APPROVE THAT THE LIBRARY BE CLOSED ON
FEBRUARY 26, 2016 FOR A STAFF INSTITUTE DAY.”**

Trustee Stoval seconded the motion and it carried on a unanimous roll call vote.

AYES (4): Blank, Caudill, Stamoolis, Stoval

ABSENT (3): Hafez, Hall, Rossow

**15. A. EXECUTIVE SESSION FOR THE DISCUSSION OF PERSONNEL
MATTERS 5ILCS 120/2(c)(1)**

None.

**B. EXECUTIVE SESSION FOR THE DISCUSSION OF PENDING,
PROBABLE, OR IMMEDIATE LITIGATION AS ALLOWED BY 5 ILCS
120/2(c)(11)**

None.

**C. EXECUTIVE SESSION FOR THE DISCUSSION OF EXECUTIVE SESSION
MINUTES AS ALLOWED BY 5ILCS 120/2 (c)(21)**

None.

16. ADJOURNMENT

At 8:10 p.m. Trustee Stamoolis moved:

“TO ADJOURN”.

Trustee Caudill seconded the motion and it carried on a unanimous voice vote.

Kathy Caudill, Secretary

Approved at the next Regular Meeting of November 17, 2015

Dennis Rossow, President Pro Tem